

**APRIL 2024**

# Alameda County Training & Education Center

## APRIL NEWSLETTER



- Featured Upcoming Trainings.
- ReThink AC 2024 Event.
- April Celebrations.
- Ask about our Facility Rentals.

**CONTACT US FOR MORE DETAILS**

**510 272-6467 | [aclearningcenter@acgov.org](mailto:aclearningcenter@acgov.org)**

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## RETHINK AC 2024

AI-ing the County.

### RETHINK AC 2024 INTERNAL HACKATHON

The county of Alameda hosted its 6th annual internal Hackathon at TEC on April 4th, Rethink AC 2024” focused on “AI-ing” the County. Participants included internal County staff who worked in teams to brainstorm ideas and solutions to better serve Alameda County Residents and improve business using Artificial Intelligence (AI). The winning team presented a strategy on enhancing the SLEB Process to boost partnership and collaboration with small businesses and Alameda County.

### ASK ABOUT OUR FACILITY RENTAL OPTIONS TODAY!

Ask us about renting one of our premier conference services for exhibits, meetings and receptions. Accommodations available for 4 up to 120 individuals.



### APRIL CELEBRATIONS

- Spring is here
- Autism Awareness Month
- Earth Day



## FEATURED TRAININGS

### DATA ANALYSIS WITH EXCEL

**May 16th**

**(Virtual with Live Instructor from 9am to 12pm)  
Open to Internal and External Attendees**

In this interactive, live instructor led course participants will learn core skills focused on compiling large data analytics, analysis and manipulation using Excel. This training will help participants boost knowledge within Excel Tables, Lists Table Sorting, Filtering, Summarizing Data, Sort Advanced filters, Group & Outline Data Validation, “What Is” Scenarios and Data Analysis Tools, Pivot Tables, Slicers, Timelines Pivot Charts, Formula and Error Analysis ToolPak Functions, XLookup, IFError, TM, Countblank, Days and NetworkDays Functions. Training is primarily for individuals with intermediate level experience using Microsoft Excel., Countblank, Days and Networkdays functions. Training is primarily for individuals with intermediate level experience using Microsoft Excel.

### COACHING FUNDAMENTALS

**April 24th & 25th**

**(Virtual with Live Instructor from 9am to 12pm)  
Open to Internal and External Attendees**

Coaching is a partnership and process that cultivates self-awareness, generates resources and solutions from within, maximizes potential, and elevates imagination, leadership, and new ways of being. Coaching supports individuals to reflect on what might be in the way of achieving desired outcomes and on strategies, actions, and progress beyond what they may be able to identify on their own. Coaching enhances personal and professional capacity and performance to be more aligned with the needs, goals and ever-shifting priorities of teams and organizations. This two half-day training provides fundamental coaching principles, skills, and opportunities to practice. The goal is to build a foundation for coaching others, applying a coaching approach, and ongoing development and growth as a coach.

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